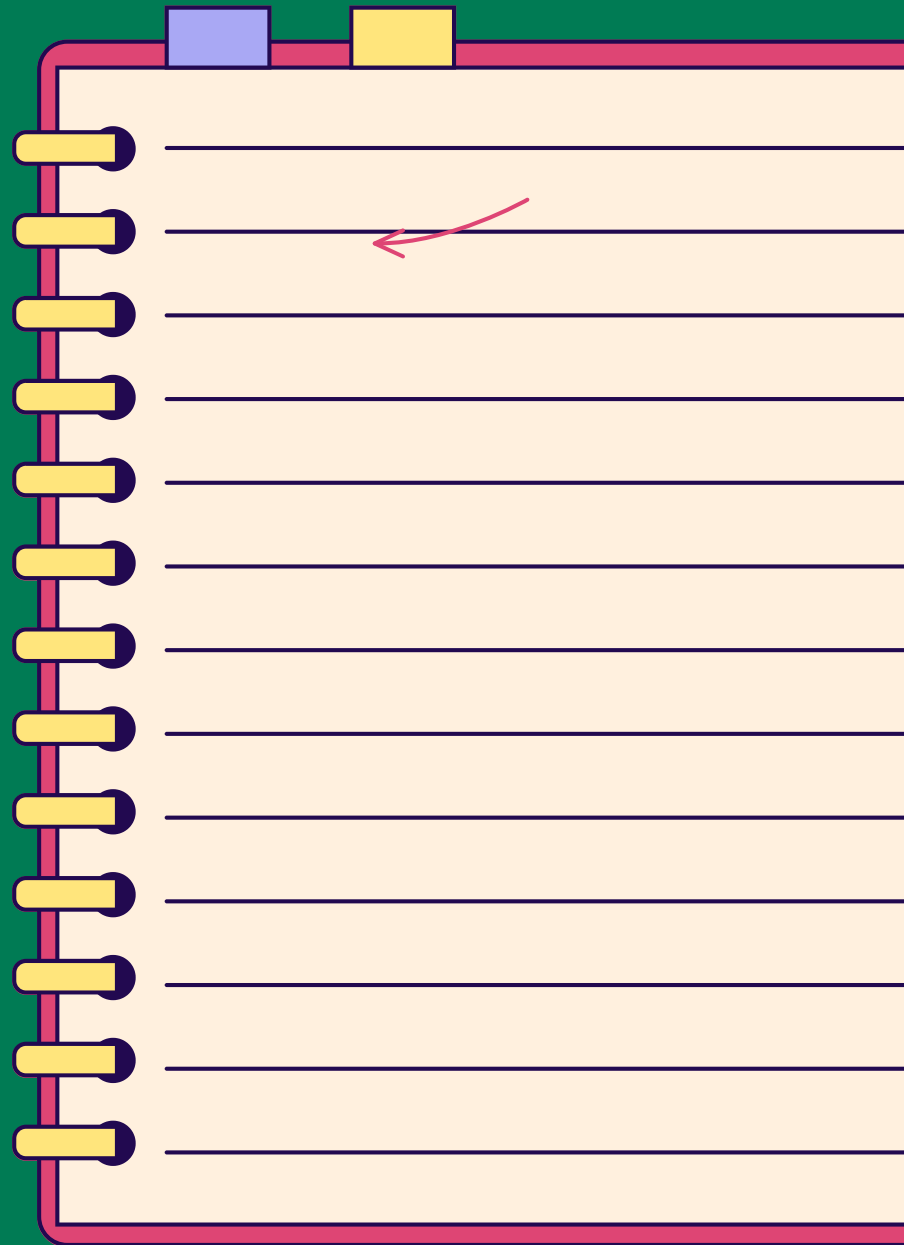


MODULE 7 - SHARING CONTENT

# CHAPTER 1

THE DIFFERENT TYPES OF FORMATS



# INTRODUCTION

**We frequently share personal or professional data, in different forms.**

**But how do you share content on different media? What are the key points and best practices to adopt? What are the most suitable formats depending on the type of document I want to share?**

**This is what you will discover in this module!**

# 1

# FILE FORMATS

## HOW TO IDENTIFY THEM

Let's start by understanding and identifying the different types of file formats.

- Much like a physical file, you have photos, printed official forms, hand-completed forms, scans and copies of tickets, etc. It's the same thing in digital formats!
- To discover the different files you might encounter or those you can use, **go below:**

